



U.S. Department of Justice

Criminal Division

Office of Enforcement Operations

Washington, D.C. 20530

VIA Electronic Mail

May 22, 2019

Mr. Andrew Free
MuckRock News
DEPT MR 72898
411A Highland Avenue
Somerville, MA 02144-2516
72898-09994444@requests.muckrock.com

Request No. CRM-300697176
Subject: DOJ Records of the DHS-OIG's
Criminal Investigation of Jean Jimenez's
Death

Dear Mr. Free:

This acknowledges receipt of your Freedom of Information Act/Privacy Act (FOIA/PA) request dated May 8, 2019 seeking records maintained by the Criminal Division. It was received in this Office on May 8, 2019. The request number listed above has been assigned to your request. Please use this number in all correspondence concerning your request.

☐ **Verification Necessary.** You have requested records pertaining to yourself. Therefore, you will need to verify your identity as required by Department regulation 28 C.F.R. § 16.41(d) (2018). Specifically, if you would like this Office to process your request and search for responsive records, you will need to either (1) return a completed Certification of Identity form to this Office, or (2) provide a statement notarized or under penalty of perjury pursuant to 28 U.S.C. § 1746, indicating your full name, place of birth, date of birth, and current address. The enclosed DOJ-361 form may be used to satisfy this requirement. Please execute this document and return it to this Office. A Certification of Identity form is also available online at <http://www.justice.gov/oip/doj-reference-guide-attachment-d-copies-forms>.

☒ **Clarification Necessary.** A proper FOIA/PA request must reasonably describe the records sought, and must be made in accordance with Department regulations. See 5 U.S.C. § 552(a)(3)(A). The Criminal Division's records about individuals are customarily maintained by the subject of the investigation or prosecution within various sub-offices. Requests must describe the records in sufficient detail in order to enable Criminal Division personnel to locate the records with a reasonable amount of effort. See 28 C.F.R. § 16.3(b). To locate records concerning your criminal case, you must include the title of the case, the court in which the case was filed, and the nature of the case. See 28 C.F.R. §§ 16.3(b) & 16.41(b). To the extent that you have additional information about a specific investigation or prosecution, we ask that you provide it to this Office.

Upon receipt of additional information, this Office will advise you whether your request constitutes a proper FOIA/PA request. Please direct your correspondence to the Chief, FOIA/PA Unit, Criminal Division, U.S. Department of Justice, Keeney Building, Suite 1127, NW,

Washington, DC 20530 or via email at crm.foia@usdoj.gov. If this Office does not receive your response within 30 days from the date of this letter, we will assume you are no longer interested in this FOIA request, and the case will be administratively closed. This is not a denial of your request and will not preclude you from filing other requests in the future.

You may contact our FOIA Public Liaison at (202) 616-0307 for any further assistance and to discuss any aspect of your request. Additionally, you may contact the Office of Government Information Services (OGIS) at the National Archives and Records Administration to inquire about the FOIA mediation services they offer. The contact information for OGIS is as follows: Office of Government Information Services, National Archives and Records Administration, Room 2510, 8601 Adelphi Road, College Park, Maryland 20740-6001; e-mail at ogis@nara.gov; telephone at 202-741-5770; toll free at 1-877-684-6448; or facsimile at 202-741-5769.

Sincerely,

FOIA/PA Unit
Criminal Division
U.S. Department of Justice